

Facility Information

Maximum Capacities

Capacities do not include dance floor or display space.

Room	Room Size	Seated Rounds of 10	Cocktail Reception Standup Only	Theater Style
Grand Foyer	47' x 54'	120	225	200
East Wing	64' x 67'	350	450	500
West Wing	64' x 67'	350	450	500
East Grounds	Five Acres			

Facility Rental Information

When renting The Olmsted for an event, your event rental includes usage of the entire facility should you so desire. Your group will not share event space or common areas with another function unless given permission by you. Approximately 5 acres of flat landscaped grounds are available immediately outside the East Wing should you desire outdoor reception, ceremony, or presentation space. An additional 10 acres immediately in front of the facility may be rented if available.

Rental Fees

Rental rates are based on a 4-hour event time with foodservice. Non foodservice event fees will be higher than those listed below and can only be calculated on an individual event basis. Additional hour rental on foodservice events over and above 4 hours will be billed at a rate of \$250.00 per hour plus the additional labor hours required. The Olmsted is available for wedding ceremonies prior to the reception. A fee of \$700.00 will be assessed for ceremonies inside and includes rehearsal time.

Monday through Thursday and Friday Lunch

\$400.00

Friday Evenings

\$1500.00

Saturday

\$1950*

(Events ending by 3:00pm \$900.00)

Sunday

\$750.00

Outside Grounds Rental

Outside grounds rental must be calculated on an event by event basis. Grounds rental is set by the property owner, (Masonic Homes Kentucky)

Vendor Setup and Cleanup

Vendors such as florists, musicians, bakers and the like, may begin setup 3 hours prior to the start time of your event. Removal of the vendor's equipment is required immediately following the event but in some cases items may be left and picked up the following morning. If more than 3 hours setup time prior to the event start time is needed then the additional hours, if available, will be billed at \$250.00 per hour.