

Décor and Equipment

As a service to our clients, basic décor and equipment options are available through your event coordinator. We are not limited to the items that follow. We have event decorators and prop design professionals with whom we work with on a regular basis who can customize your event to meet its needs and themes.

The following equipment and services are included with your facility rental. **Tables, chairs, staging, public address systems and linens are for indoor uses only.**

Free Parking
Directional Valets (if the # of guests anticipated is over 500 guests)
50 60" Round Guest Tables
450 Padded Chivari Ballroom Chairs
Floor Length Table Linens for 60" Rounds and for 8' Banquet Tables and 72" Square Overlays
-See Coordinator for available linen colors
Linen Napkins
China Service
Silver Service
Glassware
Fireplace Mantle and Entry Silk Floral Arrangements
Window Candle Arrangements
Public Address Sound System
Podium
2 Microphones
Coat Racks and Coat Check Attendant (when needed)
24 x 24 Dance Floor
10 Pieces 4x8 Staging
Door Butlers
Gift Receptionists (When Needed)

Trade Show, Silent Auction and Multi Display Tables
30" x 96" Display Table Clothed to the Floor \$20.00
60" Round Display Table Clothed to the Floor \$20.00
**Additional table styles available.*

A reasonable amount of electrical power is available for bands and for trade show displays. Extension cords, tape and cord covers are the responsibility of the host or entertainment vendor.

If you anticipate heavy electrical needs please consult your event coordinator so that adequate electrical needs are insured.

All electrical cords laid by an outside vendor must be completely covered or taped by the user and said covering must meet final approval of The Olmsted management on duty.

Centerpieces

Guest table centerpieces are not included with your event. We do have decorating services available. Please consult your event coordinator.

Also available for additional charges...

Custom Ice Sculptures and Ice Bars, Tents, Outdoor Tables and Chairs, Chair Covers and Bows,
Custom Floral, Custom Table Linens, Invitations, Custom Chuppahs,
Valet Parking, Wedding Ceremony Accessories and much more!
Additional Audio/Video needs can be accommodated by our In-House A/V Service.